Log in to Zoom App and AAU ZOOM portal

When you, as a host, create a meeting, you need to be logged in to the platform. By doing this, the meeting setups that you made under "Settings” will be obtained.

<table>
<thead>
<tr>
<th>Process</th>
<th>Description</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Log in to AAU ZOOM app</td>
<td>Start your AAU ZOOM app</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Click “Sign in”</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><img src="image" alt="Sign In" /></td>
</tr>
<tr>
<td></td>
<td>Click “Sign In with SSO”</td>
<td></td>
</tr>
</tbody>
</table>
Now the box should show this:  
```  
aaudk.zoom.us  
```  
Click “Continue”

Your default browser will now open a website  
Log in with your AAU username and password

Click “Zoom Meetings”  
Click “Open link”
The AAU ZOOM app will open, and you are now logged in.

**Log in to AAU ZOOM portal (Settings)**

Click the gear icon in the AAU ZOOM app.
Click "View More Settings"

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**AAU - LOGIN**

Indtast brugernavn og kodeord

<table>
<thead>
<tr>
<th>Input Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brugernavn:</td>
<td><a href="mailto:hossein@its.au.dk">hossein@its.au.dk</a></td>
</tr>
<tr>
<td>Kodeord:</td>
<td>***************</td>
</tr>
</tbody>
</table>

Login button

© Har du glemt dit kodeord?

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Your default browser will now open a website
Log in with your AAU username and password

The portal will now open in your default browser