
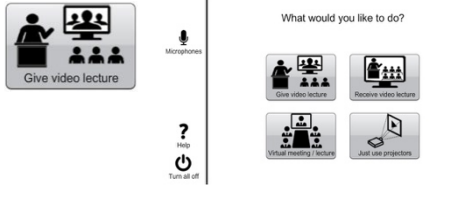
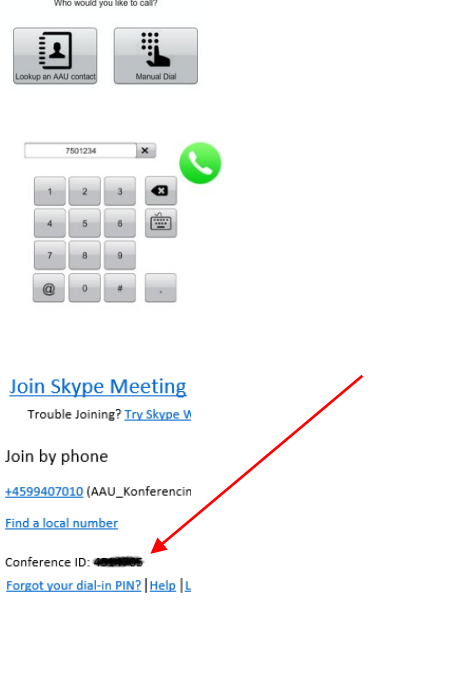







Starting Skype for Business and MS Teams meeting from a video conferencing system

Steps	Description	Activity
Turn on the touch panel	Tap the touch panel.	
	Click 'Give video lecture'.	
<p>You can use MS Teams and Skype for Business with AAU's video conferencing rooms.</p> <p>Below you can see the procedure for how to use Skype for Business and MS Teams together with video conference</p>		
Connect with MS Teams or Skype for Business	<ul style="list-style-type: none"> Click "Dial IP address" and enter the meeting ID from the MS Teams meeting or the Skype for Business meeting request in the search box. When you press the green button with the phone icon, the equipment will call the meeting room. Here you can find the Conference ID in a Skype for Business meeting notice 	



	<ul style="list-style-type: none">Here you can find the meeting ID in a MS Teams meeting notice	<p>Join Microsoft Teams Meeting</p> <p>Learn more about Teams Meeting options Join with a video conferencing device teams@v.aau.dk VTC Conference ID: </p> 
Connected	You are now connected and ready to teach.	
End the call	<ol style="list-style-type: none">To end the call, press the red button with the phone icon.Finally, press the “Turn all off” button, to turn off all of the equipment.	